



## Online and Social Media Policy

### Our online safety statement

This policy provides guidance on how the UK Women's Disc Golf Association (UKWDGA) uses the internet and social media, and the procedures for doing so. It also outlines how we expect our Executive Members, Members, and the children/young people who are members of our organisation, to behave online.

As an organisation, we commit to implementing this policy and addressing any concerns quickly and within these guidelines.

### Aims

The aims of this policy are:

- To ensure our organisation is operating in line with our values and within the law regarding how we behave on line;
- To protect people involved in our organisation and who make use of technology (such as mobile phones and the internet);
- To provide our Executive Members and Members with policy and procedure information regarding online safety and inform them how to respond to incidents.

### Understanding the online world

The UKWDGA and its Executive Members are not responsible for posts by individuals. However, as part of using the internet and social media, our organisation will:

- Assess and manage the safety aspects - including what is acceptable and unacceptable behaviour for any Member when using the website, social media and video meetings. Posting of hate speech, threats of violence, harassment, or racial epithets on social media may violate the law and will therefore not be tolerated;
- Ensure that we adhere to relevant legislation and good practice guidelines when using social media or video conferencing platforms;
- Regularly review existing safeguarding policies and procedures to ensure that online safeguarding issues are fully integrated;
- Making sure concerns of abuse or disclosure that take place on line are written into our reporting procedures.

## Managing our online presence

Our online presence through our website or social media platforms will adhere to the following guidelines:

- Posts from the UKWDGA on social media and/or the Association Website will be approved by at least 2 Executive Members;
- All social media accounts will be password-protected, and at least 2 Executive Members will have access to each account and password;
- The accounts will be monitored by at least 2 designated Members who will have been appointed by the Executive Members, in order to provide transparency;
- Executive Members managing the accounts will remove inappropriate posts by any person, explaining why, and informing anyone who may be affected;
- It will be made clear who manages our social media accounts so that if there are any concerns about anything that's happened on those accounts, they can be contacted;
- Our Facebook "Members only" page will be set to private so that only invited members can see the content;
- Any posts or correspondence will be consistent with our aims and the tone of our organisation;
- Parents of any potential member under 18 years will be asked to give their approval for us to communicate with their children through social media, video conferencing or other platforms;
- Parents will need to give permission for photographs or videos of their children to be posted on social media;
- Parents should be aware of this online safety policy and agree to its terms;
- Parents should protect all children's privacy online and think carefully about what content they share about our sport online, where they share it and who they're sharing it with.

The Executive Members shall review this Policy annually or in line with any legislative changes.