



## **2021-2022 UKWDGA Annual General Meeting Minutes**

**April 13th 2022 @ 7.00hrs (GMT+1)**

<b>1.0</b>	<b><i>Introduction and Welcome from the Chair</i></b>
	The inaugural 2022 UKWDGA Annual General Meeting commenced on time at 7:00 hrs (GMT+1) with a welcome and thank you from Acting Chair, Zoe Winfield (ZW) and a brief reflection on the accomplishments of the UKWDGA. No additional agenda items received from the members.
<b>2.0</b>	<b><i>Apologies for absence</i></b>
	No apologies for absence. Members present; Zoe Winfield (ZW), Carole Findlay (CF), Catriona Archibald (CA), Gabi Everett (GE), Laura Fyfe (LF), Kelly Sharples (KS), Ollie Henderson (OH)
<b>3.0</b>	<b><i>Review of previous AGM Minutes</i></b>
	No previous meeting minutes to review
<b>4.0</b>	<b><i>Review of Executive Board and Committee Roles</i></b>
	The roles and responsibilities of the Association had been sent out to all members on March 7th 2022 to apply for prior to the meeting; Chair, Secretary, Treasurer, Membership Assistant, Social Media Assistant and Event Assistant. The following roles had been applied for; Chair - Zoe Winfield, Secretary - Carole Findlay (CF) and Teija Soukkila (TS), Membership Assistant - Gabi Everett. A subsequent voting request was sent to all members on March 25th 2022 and votes were returned on the Secretary role with the following result - CF: 20 votes, TS: 4 votes.
<b>5.0</b>	<b><i>Elect new Board and Committee Members</i></b>
	The following Members were duly elected: UKWDGA Chair - Zoe Winfield (ZW); UKWDGA Secretary - Carole Findlay (CF); UKWDGA Membership Assistant - Gabi Everett (GE). As no other member applied within the period of application, CF has offered to take forward the role of UKWDGA Treasurer in addition to the Secretary position. The Social Media and Events roles will be shared between the Chair and Secretary/Treasurer with a view to incorporating assistance from GE and working groups from the membership.

<b>6.0</b>	<b><i>Chair's Report</i></b>
	The Chair Report was issued to Members on April 3rd 2022. No comments received
<b>7.0</b>	<b><i>Secretary Report</i></b>
	The Secretary report was issued to Members on April 3rd 2022. No comments received
<b>8.0</b>	<b><i>Treasurer Report</i></b>
	The Treasurer report was issued to Members on April 3rd 2022. No comments received
<b>9.0</b>	<b><i>Events Report</i></b>
	ZW mentioned the success of the 2 events held so far and that plans could now take place for the Summer Soirée, WGE and Champs. The benefit of working groups for events was discussed and agreed how this would develop and grow confidence in members going forward. ZW thanked GE and LF for their help in putting on the Spring Sling.
<b>10.0</b>	<b><i>Proposed changes for the Constitution:</i></b>
<b>10.1</b>	To include that Executive Board Members are in office for 2 years with the option to extend to 3 years, if they can commit the time. Allowing the holders of the position to effectively provide a strategic plan.
<b>10.2</b>	Executive Board Members to be U.K. residents (due to banking rules).
<b>10.3</b>	Treasurer to be approved via the UKWDGA bank (NatWest), prior to official appointment.
<b>10.4</b>	Executive Board Members and Committee to be over 18.
<b>10.5</b>	Suspension of the opportunity for Russians to join the UKWDGA.
<b>10.6</b>	Lack of participation and engagement from an Executive or Assistant with the other members of the Executive Board must have good cause. If no good cause is offered and if repeated attempts by the Board to engage the Executive/Assistant over the period of one week are ignored, a formal written warning will be issued. Should this lack of participation and engagement occur on a second occasion with no cause, or should it continue after a written warning has been issued, then the Board will vote on whether to remove the member from that role.

<b>11.0</b>	<b><i>Vote on Constitution changes</i></b>
	Vote on Item 10.1 - Unanimous to include
	Vote on Item 10.2 - Unanimous to include
	Vote on Item 10.3 - Unanimous to include
	Vote on Item 10.4 - Unanimous to include
	Vote on Item 10.5 - Unanimous to include
	Vote on Item 10.6 - Unanimous to include
<b>12.0</b>	<b><i>Future Events</i></b>
	A discussion on the Spring Sling working group took place and it was agreed that each future event should ideally have participation from those who register for the event in a working group. This will help with the understanding of what's involved in putting events on. OH asked if we could have more events in Scotland and ZW said we could look into that as part of our future planning.
<b>13.0</b>	<b><i>Any other Business</i></b>
	No items received from members prior to the meeting